

VTGFOA Board Meeting  
February 24, 2016  
Windjammer Inn and Conference Center  
South Burlington, VT

Present: Sarah Duffy, Cheryl A. Lindberg, Robert Giroux, Chad Hewitt, Wendy Wilton, William Hall and Cynthia Gibbs

Regrets: John O'Connor and Shelley Quinn

The meeting was called to order at 1:02 pm by President Sarah Duffy. Agenda reviewed and approved.

Minutes of 1/20/16: Moved and seconded to approve the minutes of 1/20/16. After brief discussion, the minutes were approved with one minor change.

President's Report: Sarah provided a written report. She began with the draft Scholarship Policy, looking for final suggestions from the Board. Cheryl's edits from the last discussion were incorporated in this draft. A couple of final changes were discussed with "...substitutions of individuals by an organization..." and the elimination of the last sentence in NESGFOA Conferences paragraph. With those changes agreed upon a motion was made and seconded to approve the Scholarship Policy as amended. The motion passed unanimously. Sarah reported that Shelley has agreed to serve as the nominating committee for the upcoming annual meeting. The Board discussed future workshop locations and the geographic layout of them. Springfield, the Hartness House, was mentioned as a previous location that worked well for the mid-to-lower east side of Vermont. No decision was made on the future locations. Sarah attended Local Government Day at the Statehouse and VTGFOA can have a table at a future one, as well as Town Fair. Lisa Goodell is the contact person for VTGFOA. One person has used the website to make a suggestion for a future topic at a workshop, which will hopefully be used by more members. VTGFOA Scholarship information for the upcoming NESGFOA Spring conference was handed out at the workshop today and will also be emailed to the membership and put on our website.

Treasurer's Report: Treasurer John O'Connor sent out the January 31, 2016 financial reports prior to the meeting. Due to weather concerns, John was unable to attend the workshop and Board meeting. VTGFOA has \$15,381.10 in cash and receivables of \$0.00. There is \$0.00 in liabilities, with \$ 13,301.09 in unassigned fund balance and \$ 2,080.01 in assigned fund balances for scholarships. Total Assets and Total Liabilities & Equity are \$15,381.10. As of 1/31/2016 there was Revenue of \$ 7,522.60 with 86 members at \$30 and 31 members at \$20. Expenses are \$ 2,822.70, leaving a net surplus of \$4,699.90. There were no questions on the reports. A motion was made and seconded to accept the Treasurer's Report as presented. Motion passed unanimously.

Education Committee: Bill Hall and the Board discussed today's workshop and what was beneficial and what could have been better. Bill had not looked at the evaluations yet to see what topics might be suggested for a future workshop.

Legislative Committee: Wendy will stay on top of the legislative topics over the next months and keep the Board aware of what is happening.

Membership Committee: No report with Shelley on vacation.

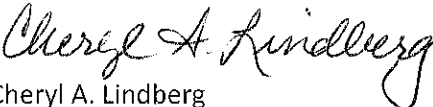
Audit Report: The written Audit Report was presented by Cynthia, on behalf of the Audit Committee. A motion was made and seconded to accept the written report. The motion passed unanimously.

Other Business: Sarah has requested to fill the open Vermont spot on the NESGFOA Board. A motion was made and seconded to appoint Sarah as a Vermont representative to the NESGFOA Board. The motion passed unanimously.

Next meeting date/time: **March 16, 2016 via conference call.**

It was moved and seconded to adjourn the meeting. Motion passed unanimously. Meeting ended at 1:37 pm.

Respectfully Submitted,

  
Cheryl A. Lindberg  
Secretary