



VTGFOA Board Meeting

December 7, 2022

Minutes

Members Present: Cheryl Lindberg, Jess Morris, Angela Aldieri, Jennifer Silpe-Katz, Martha Machar, Michael Gaughan, Anthony Delmonaco

Members Absent: Nick Foss, Shirley Goodell-Lackey

Others Present: none

1. Call to Order
 - Angela Aldieri, President, called the meeting to order at 12:03pm.
 - Angela Aldieri asked to add the Weebly reimbursement under Other Business.
2. Approval of November 3, 2022 Minutes
 - Cheryl Lindberg motioned to approve the November 3, 2022 minutes, seconded by Jennifer Silpe-Katz. The board approved the motion.
3. Appoint First Vice President
 - Angela Aldieri spoke about duties of First Vice President.
 - Jennifer Silpe-Katz offered to step up. Cheryl Lindberg motioned to appoint Jennifer Silpe-Katz as First Vice President, seconded by Martha Machar. The board approved the motion.
4. Treasurer's Update
 - a. Financials
 - Cheryl Lindberg reminded everyone that we are on a cash basis throughout the year. The \$15 receivable is from June workshop and there may still be one outstanding scholarship.
 - Angela Aldieri will reach out to Shirley Goodell-Lackey to check the post office box.
 - Cheryl Lindberg stated that we do have the ability to get a debit card for the bank account; it would be issued in the name of a person, not the entity.
 - CD rates have increased. Cheryl Lindberg will check with the bank on whether we could close out current CD and invest at higher rate. The current CD has a term of 6 months which will be up for renewal in March.
 - Michael Gaughan motioned to approve the financials as presented, seconded by Martha Machar. The board approved the motion.
5. Education Committee Report
 - a. 2022 Fall Workshop Review
 - The board reviewed the feedback forms included in the meeting materials.
 - b. 2023 Winter Workshop Planning
 - Angela Aldieri stated that Nick Foss was signed up to organize the winter workshop which is usually held in February.

- There was discussion on topics; budgeting (public engagement) and municipal accounting were provided as possible topics on the workshop feedback forms. Ideas can be emailed to the group.
 - Angela Aldieri said that February might be a good time for a topic on public engagement and how to engage non finance people.
 - This workshop will be virtual.
 - Angela Aldieri to check with Sarah Macy on possible resources for a public engagement topic.
 - The Education Committee will need to meet in next week or two. Michael Gaughan offered to coordinate the next workshop and switch with Nick Foss for the spring workshop.
 - Angela Aldieri stated that another possible topic she has heard from members is how to invest public funds.
6. Membership Committee Report
- Martha Machar went through prior registrations and compared to current membership She is also looking at City/Town websites to compare to the current membership to find anyone who may be missing.
7. Audit Committee Report
- Shirley Goodell-Lackey and Martha Machar were not able to meet since last meeting. This will be added to the January agenda for an update.
8. Other Business
- a. 2025 NESGFOA Fall Conference Update
 - Angela Aldieri will reach out Abbie Sherman to get a monthly report going forward. The committee is still evaluating potential locations.
 - b. January Newsletter Topics
 - Angela Aldieri instructed to get anything other than February workshop to be included in the newsletter to Jennifer Silpe-Katz.
 - Cheryl Lindberg suggested including the spring NESGFOA workshop.
 - Michael Gaughan stated that the Bond Bank will have a capital planning workshop in April again. He suggested that VTGFOA could co-sponsor the event as a way to engage membership and use as an opportunity to grow membership.
 - Cheryl Lindberg asked if there might be anything we can communicate for Clerk/Treasurer's Association. Angela Aldieri will reach out and stated they may also have suggestions for workshop topics.
 - There was discussion on a potential date; it was agreed to pencil in 2/16, noon to 2. This would allow for two sessions at the workshop.
 - Angela Aldieri referred members to the reimbursement for Weebly in the amount of \$159. This renewal is for two years for website administration, and has been in place for at least three renewal cycles (6 years). Cheryl Lindberg motioned to approve the reimbursement for the Weebly renewal in the amount of \$159 , seconded by Michael Gaughan. The board approved the motion.
 - Cheryl Lindberg asked about the status of policy review. This was completed at previous meetings.
9. Adjourn
- Michael Gaughan made the motion to adjourn, seconded by Cheryl Lindberg. The board approved the motion, and the meeting was adjourned at 12:47pm.

Minutes Respectfully submitted by:
 Jess Morris, Secretary