



VTGFOA Board Meeting

December 6, 2023

Minutes

Members Present: Angela Aldieri, Jess Morris, Cheryl Lindberg, Elizabeth King, Jennifer Silpe-Katz, Martha Machar

Members Absent: Shirley Goodell-Lackey

Others Present: none

1. Call to Order/Review of Agenda
 - Angela Aldieri, President, called the meeting to order at 12:00pm.
 - Angela Aldieri stated that was a request to add discussion about listserv for membership to the agenda.
 - Angela Aldieri stated that the board was notified that Anthony Delmonaco is no longer with the Town of Bristol and no longer resides in the State, so has effectively resigned from the board.
2. Approval of November 1, 2023 Minutes
 - Cheryl Lindberg motioned to approve the November 1, 2023 minutes, seconded by Jennifer Silpe-Katz. The board approved the motion.
3. Treasurer's Update
 - a. Financials
 - Cheryl Lindberg provided a recap of the information emailed for the end of November and noted that Martha's efforts recruiting new members has been effective.
 - There was discussion about outstanding balances from the workshop. The November workshop will be a loss of \$182 if there is full collection of fees.
 - Jennifer Silpe-Katz mentioned that the board should talk about timing of fall workshop; possibly making it remote or changing the date due to lack of attendance during audit/budget time.
 - Martha Machar motioned to approve the November financials as presented, seconded by Jennifer Silpe-Katz. The board approved the motion.
 - b. Certificate of Deposit Renewal – matures on January 5, 2024
 - Cheryl Lindberg stated that she will get rates from some banks. This will be added to the next meeting agenda.
 - Cheryl Lindberg proposed that the board should add more funds to the renewal, possibly \$5,000 and this would still leave \$8,800 in the bank account.
 - Cheryl Lindberg motioned to add another \$5,000 to the CD renewal which will be targeted for the 2025 conference, seconded by Martha Machar. The board approved the motion.
4. Education Committee
 - a. 2023 Fall Workshop Recap
 - Angela Aldieri reviewed the workshop and lack of attendance. We received one request for a refund that will be discussed at a future meeting.
 - Angela Aldieri mentioned looking at a refund policy.

- There was discussion about the location; while the space was great, there were some facility issues.
 - The board agreed to have Jennifer Silpe-Katz make a phone call and request some remuneration from the location for the facility issues. She will report back at the next meeting.
- b. 2024 Winter Workshop
- Angela Aldieri stated that she has reached out to Katie Buckley for an ARPA update presentation. That presentation is estimated to be only about 45 minutes. There was further discussion on what could be presented in the remaining 45 minutes of that session.
 - Cheryl Lindberg suggested the payroll tax that is effective July 1st.
 - Angela Aldieri stated that she has also reached out to Jill Muhr at VLCT for a presentation on succession planning.
 - There was consensus to plan on February 13th as the date for the workshop. We could potentially look at a shorter schedule and end at lunch time.
 - Angela Aldieri asked that members let her know of potential topics or speaker ideas.
5. Membership Committee
- Martha Machar stated that she has no update.
6. Other Business
- a. PO Box
- Angela Aldieri stated that the current PO box has been moved to Barre temporarily. The last workshop registration fees were directed to Shirley Goodell-Lackey's office in Williston due to the PO box issues after the flooding.
 - There was discussion about continuing PO box.
 - Jennifer Silpe-Katz questioned offering an online payment option. Discussion followed regarding the details of that option.
 - The board agreed to revert back to the PO box and see how it goes for the next workshop.
- b. NESGFOA 2025 Fall Conference Update
- Angela Aldieri stated that Abbie Sherman brought all VT representatives together and shared the timeline, which was included in the meeting packet. They discussed committees that would be needed.
 - Angela Aldieri stated that there will be outreach to VTGFOA membership looking for folks to be involved. She asked that folks think about businesses that we interact with that are VT based that we could reach out to as a sponsor – submit contact information to Abbie Sherman for outreach. Businesses or organizations could contribute products for swag bags if unable to contribute financially.
- c. Potential listserv
- Angela Aldieri stated that the idea of a listserv has come up before and was being researched.
 - Jennifer Silpe-Katz had started the process, but wasn't successful in getting much information or understanding of how it works.
 - Jess Morris will look into the Weebly website to see if there is any capability to do this with our current setup or if there might be add-ons available.
 - Cheryl Lindberg mentioned looking into a retention structure and electronic storage options as well.
7. Adjourn
- Jennifer Silpe-Katz motioned to adjourn, seconded by Cheryl Lindberg. The board approved the motion, and the meeting was adjourned at 12:48pm.

Minutes Respectfully submitted by:
Jess Morris, Secretary