



VTGFOA Board Meeting

October 4, 2023

Minutes

Members Present: Jess Morris, Angela Aldieri, Cheryl Lindberg, Jennifer Silpe-Katz, Shirley Goodell-Lackey, Elizabeth King, Martha Machar

Members Absent: Anthony Delmonaco

Others Present: none

1. Call to Order/Review of Agenda
 - Angela Aldieri, President, called the meeting to order at 12:00pm.
 - Add to expense approval Cheryl Lindberg's reimbursement and the Zoom charge.
2. Approval of September 6, 2023 Minutes
 - Cheryl Lindberg motioned to approve the September 6, 2023 minutes, seconded by Jennifer Silpe-Katz. The board approved the motion.
3. Treasurer's Update
 - a. Financials
 - Cheryl Lindberg referred members to the information she emailed. There is one more conference fee received that is recorded under miscellaneous in the current year.
 - Angela Aldieri stated that the revenue doesn't need to be restated for the prior year as it's not material.
 - Shirley Goodell-Lackey motioned to approve the July, August and September financials as presented, seconded by Martha Machar. The board approved the motion.
 - b. Expense Approval
 - i. Lisa Parker Fees – Annual Meeting & Summer Workshop \$345.76
 - ii. Cheryl Lindberg reimbursement of \$261.75 for NESGFOA raffle baskets
 - iii. Zoom - \$149.90 was charged directly to debit card/bank account
 - Martha Machar motioned to approve the expenses for Lisa Parker, Cheryl Lindberg's reimbursement and the Zoom charge, seconded by Shirley Goodell-Lackey. The board approved the motion.
4. Education Committee
 - a. 2023 Fall Workshop
 - Angela Aldieri stated that the contract for the space has been signed. The location is easy to get to and has plenty of parking. We have already received several registrations for the workshop.
 - Shirley Goodell-Lackey stated that she has reached out to presenters to get information on topics to be presented.
 - Angela Aldieri stated that we hope to finalize details within the next week to get something out next week which is about a month before the training.
 - Jennifer Silpe-Katz will draft another mailing with all details when finalized.
5. Membership Committee

- Martha Machar stated that she has sent about 168 emails about membership to new or past members.
- Angela Aldieri shared that 7 membership registrations were received overnight. We are seeing results from Martha's email. There are 63 total memberships; 40 paid and 16 billed in last two weeks.
- Shirley Goodell-Lackey stated that three checks were received yesterday; one for membership.
- Angela Aldieri stated that she will follow up on outstanding invoices.
- Martha Machar and Angela Aldieri confirmed that the Google doc for membership has been updated.

6. Other Business

a. NESGFOA 2025 Fall Conference Update

- Angela Aldieri referred members to the update from Abbie Sherman that was emailed previously.
- Cheryl Lindberg stated that Abbie Sherman mentioned she will be reaching out to VT committee.
- Angela Aldieri stated that she hope to engage larger membership in the planning process.

b. Policy Review (<https://www.vtgfoa.org/documents.html>)

i. Bylaws – DEI Updates

- Angela Aldieri noted that there is DEI language in some of the other policies.
- Elizabeth King stated that her research suggests putting language directly in bylaws and shared GFOA's policy language.
- Angela Aldieri will send Word version of the bylaws for Elizabeth King to draft language to be reviewed at next board meeting, and then presented at next annual meeting for approval by entire membership.

ii. President's Reimbursement Policy

- Angela Aldieri stated that she updated the policy to make clear that it applies to president or designee and spoke about other changes made in the document included in the meeting packet.
- Cheryl Lindberg motioned to approve the President's Reimbursement Policy as amended, seconded by Shirley Goodell-Lackey. The board approved the motion.

iii. Website Policy

- Jennifer Silpe-Katz provided updates to make a more broad electronic correspondence/media policy.
- Martha Machar motioned to approve the Electronic Media Policy as amended, seconded by Shirley Goodell-Lackey. The board approved the motion.

7. Adjourn

- Jennifer Silpe-Katz motioned to adjourn, seconded by Cheryl Lindberg. The board approved the motion, and the meeting was adjourned at 12:18pm.

Minutes Respectfully submitted by:

Jess Morris, Secretary