



VTGFOA Board Meeting

October 2, 2024

Minutes

Members Present: Angela Aldieri, Cheryl Lindberg, Elizabeth King, Jennifer Silpe-Katz, Jess Morris, Betty Jean Bogue, Martha Machar

Members Absent: Shirley Goodell-Lackey

Others Present: none

1. Call to Order/Review of Agenda
 - Angela Aldieri, President, called the meeting to order at 12:15pm.
2. Approval of September 4, 2024 Minutes
 - Elizabeth King motioned to approve the September 4, 2024 minutes, seconded by Cheryl Lindberg. The board approved the motion.
3. Treasurer's Update
 - a. Financials
 - Angela Aldieri stated that Shirley Goodell-Lackey emailed the financials, and that revenue reconciles to the membership list.
 - Martha Machar motioned to approve the August financials, seconded by Elizabeth King. The board approved the motion.
 - b. Gift Basket Expense Reimbursement
 - Angela Aldieri spoke about the reimbursement to Shirley Goodell-Lackey in the amount of \$84.61; receipts were forwarded to the board. She also received donated items from the airport for the basket.
 - Elizabeth King motioned to approve the gift basket reimbursement in the amount of \$84.61 to Shirley Goodell-Lackey, seconded by Cheryl Lindberg. The board approved the motion.
 - c. Zoom Renewal Expense \$149.90 (9/30/2024)
 - Angela Aldieri spoke about the automatic Zoom renewal which is charged to the debit card. The receipt was forwarded to the board.
 - Martha Machar approved the Zoom renewal in the amount of \$149.90, seconded by Cheryl Lindberg. The board approved the motion.
4. Education Committee
 - a. 2024 Fall Workshop Update
 - Angela Aldieri stated that the workshop is already at 20 registrations, which is more than usual. The room capacity is 30.
 - Angela Aldieri stated there will be a second push for registrations in October. She will reach out to St Albans, if needed, to see if we can change rooms. We can cover the CLA fee and likely make some money on this workshop; food is estimated at \$11/person.
 - Angela Aldieri stated that she received a request to record the meeting. She will look into logistics of recording.

- There was discussion about offering the recording at a reduced cost as they won't have the opportunity to ask questions and there will be no lunch cost. The board agreed to charge half the price of what the in-person registration would have been.
- Angela Aldieri stated that Shirley Goodell-Lackey is still checking into the ability to offer CPE credits.
- Angela Aldieri stated that NESGFOA offers CPE credits through the organizations presenting at the workshops. The board agreed that we will not offer CPE credits until this is resolved.

b. 2025 Winter Workshop

i. Topics

- Angela Aldieri stated that the next workshop is coming up in February and will be on Zoom only.
- Cheryl Lindberg and Jennifer Silpe-Katz will continue on the Education Committee; Elizabeth King will not continue. Angela Aldieri will set up a committee meeting by the end of the month.

5. Membership Committee

- Angela Aldieri referred members to the draft brochure created by Katelyn Kran that Martha Machar emailed.
- Martha Machar stated that she is looking for questions/concerns or other edits to the draft, and possible approval.
- Angela Aldieri stated that the section referencing members can attend board meetings doesn't say how they would attend the meeting. She suggested an edit to add that if a member is interested in attending, they contact the VTGFOA email or a board member directly. She requested that if board members are requested directly, give a heads up to whoever is chairing that meeting so they are aware of who will be attending.
- Cheryl Lindberg motioned to approve the updated brochure with the minor amendment suggested by Angela Aldieri, seconded by Jennifer Silpe-Katz. The board approved the motion.
- Martha Machar stated that Katelyn Kran is willing to print the brochures on professional paper at a cost of \$78 for 100 copies through the program she used to create the brochure. She stated that Katelyn is coming to the October meeting and she can print and bring them to that meeting.
- Angela Aldieri spoke about the marketing budget that we currently don't use; this would be a good use for those funds.
- The board agreed to have Martha Machar request more information on the cost to make a decision at the next meeting.

6. Annual Policy Review

a. Bylaws

- Angela Aldieri referenced the section that speaks to honorary retired members; do we have a list and is someone keeping a list? She will look to see if she can find anything in the documents that were pulled off the laptop previously.
- There board had no changes to the Bylaws.
- Cheryl Lindberg asked about the definition of members.
- Angela Aldieri stated that the definitions of active and associate members mirror those of governmental and non-governmental.
- Jess Morris motioned to accept the bylaws as currently written, seconded by Elizabeth King. The board approved the motion.

b. Scholarship Policy Update

- Angela Aldieri stated that Elizabeth King updated the Scholarship Policy to reflect the ability to offer scholarships for VTGFOA conferences and added a conflict-of-interest section (board members can't be on scholarship committee if applying for scholarship).
- Elizabeth King stated that there is another addition to state that there is one award per municipality per fiscal year.
- Cheryl Lindberg motioned to approve the Scholarship Policy as updated, seconded by BettyJean Bogue. The board approved the motion.

7. Other Business

a. 2025 NESGFOA Fall Conference Update

- Angela Aldieri referred members to the email from Abbie Sherman. They have confirmed with Lisa Parker there will be a GASB session and VT Flannel is confirmed to sponsor and 'flannelize' the event.
- Angela Aldieri stated that they are working to coordinate with Jay Peak to have items delivered directly to Jay Peak rather than individuals who would need to transport them to the event.

b. October Newsletter

- Angela Aldieri stated the newsletter will contain a reminder of the October workshop, the opportunity for scholarship, and the upcoming CPFO scholarship opportunity in November.
- Elizabeth King asked how we will award scholarships for the October workshop.
- The board agreed the timing doesn't work, so we'll start offering that scholarship for the February workshop.
- Martha Machar suggested including membership information and the new brochure.
- Angela Aldieri stated that last year at this time we were only at 42 registered members; we are currently at 62 with 51 of those paid at this time.
- Elizabeth King offered to send the link to the GASB tentative decision to be included in newsletter as well.
- Martha Machar mentioned that the registration form will be drafted as a PDF; multiple names will also be allowed on the updated registration form and Angela will post to the website when available.

8. Adjourn

- Martha Machar motioned to adjourn, seconded by Elizabeth King. The board approved the motion, and the meeting was adjourned at 12:48pm.

Minutes Respectfully submitted by:

Jess Morris, Secretary