



VTGFOA Board Meeting

April 5, 2023

Minutes

Members Present: Cheryl Lindberg, Jess Morris, Angela Aldieri, Anthony Delmonaco, Shirley Goodell-Lackey, Martha Machar, Jennifer Silpe-Katz, Nick Foss

Members Absent: Michael Gaughan

Others Present: none

1. Call to Order
 - Angela Aldieri, President, called the meeting to order at 12:03pm.
2. Approval of March 1, 2023 Minutes
 - Shirley Goodell-Lackey motioned to approve the March 1, 2023 minutes, seconded by Nick Foss. The board approved the motion.
3. Treasurer's Update
 - a. Financials
 - Cheryl Lindberg referred members to the information emailed yesterday.
 - Have a member that we do not currently have an email for. Assistant Judge for Orange County. Angela can get membership application.
 - Stamp has been ordered for endorsing checks.
 - Jennifer Silpe-Katz motioned to approve the financials as presented, seconded by Anthony Delmonaco. The board approved the motion.
4. Education Committee Report
 - a. 2023 Summer Workshop/Annual Meeting
 - i. Contract for Space – Saint Michael's College
 - Angela Aldieri stated a space has been confirmed at St Michael's College. They normally require a \$120 deposit, but this may not be required for us.
 - Michael Gaughan is working on topics for the workshop; Lisa Parker, State on VT PIE, ARPA and IJA funding updates are all potential presentations.
 - Angela Aldieri mentioned that since this workshop is being held in Chittenden County, we should look for something in southern VT for the next workshop.
 - Jess Morris motioned to approve the contract for the space for the summer workshop and annual meeting, seconded by Martha Machar. The board approved the motion.
 - ii. Certificate of Insurance
 - Angela Aldieri stated that Saint Michael's College requires us to provide a certificate of insurance. Since we don't have one, she will reach back out to the college. Cheryl Lindberg suggested we might be able to use the New England certificate with their permission.
5. Membership Committee Report

- Martha Machar stated that there is nothing new to report since last meeting. She plans on finishing the work before the spring workshop.
 - Angela Aldieri mentioned that she will be sending out a newsletter at the request of PVR later today or tomorrow.
6. Audit Committee Report
- Shirley Goodell-Lackey will return to FY20 audit after tax season. She will coordinate with Cheryl Lindberg for the FY22 audit after that.
 - Angela Aldieri stated that the FY21 audit is posted to the website.
7. Scholarship Review Committee
- Angela Aldieri state that the scholarship review committee meeting was cancelled as there were no scholarship requests received.
8. Other Business
- a. 2025 NESGFOA Fall Conference Update
 - Angela Aldieri stated that Abbie Sherman updated Jay Peak is adding a Monday dinner reception and working on contract negotiations for rooms and spillover breakfast space. The deposit will be spread over 2 years and the conference dates are confirmed for September 14-17, 2025.
 - b. Newsletter Schedule
 - Angela Aldieri asked if there was an historical schedule of newsletters and when they should be sent. Cheryl Lindberg is not aware of one.
 - Angela Aldieri stated that we will need to put out announcements of workshops two months prior. With the June 22nd date confirmed, she will also update the website.
 - Cheryl Lindberg stated that we will need to look at the budget for next year. She suggested we might be able to allocate more funds to 2025 conference as we are over our fund balance requirement. Angela will add to May agenda and any reminders or new spending ideas should be sent to Cheryl.
 - Jennifer Silpe-Katz stated she will get the next newsletter to Angela for review on the 24th. A reminder about the ARPA reporting deadline, save the date for summer workshop and annual meeting at St Michael's College will be included. Any other ideas should be sent to Jennifer before the 23rd.
 -
9. Adjourn
- Shirley Goodell-Lackey made the motion to adjourn, seconded by Cheryl Lindberg. The board approved the motion, and the meeting was adjourned at 12:28pm.

Minutes Respectfully submitted by:
Jess Morris, Secretary