VTGFOA Board Meeting

Conference Call

May 17, 2017

**Present:** Sarah Macy, Cheryl Lindberg, Bob Giroux, Linda Peters, John O’Connor, Sue Gage

**Regrets:** Shelley Quinn, Aaron Frank, Bill Hall and Wendy Wilton.

The meeting was called to order at 1:08 pm by Sarah Macy after we all were on the same conference call phone number. Minutes were approved from the April 19, 2017.

**Presidents Report:** Sarah presented the membership letter and asked if anyone had any questions or changes. It was agreed to change the e-mail from Sarah’s personal email to info@vlct.org. Sue also asked that we add at the bottom of the letter “to see if anyone was interested in serving on the board.” We also reviewed the change in the Presidents’ Reimbursement Policy to add “or for attendance at the annual GFOA conference.” Also under the Reimbursement policy to add the GFOA conference as well as the NESGFOA conference as listed. Sarah has received a suggestion from the website to add the topic of “Quickbooks” with government accounting. It was suggested that we add this topic to the fall workshop, possibly asking Bobbi Brimblecombe or Julie in Leister to speak. Quite possibly we could run a session at the same time for NEMRC users. We are hopeful that Mike from GFOA can attend and be a speaker at the fall workshop.

**Treasurer’s Report:** John reported on the April balances. The unassigned fund balance is $ 6856.55, and the ending balance of $11,856.55. There is the possibility we may have a small surplus, if the spring workshop does well. John also reported on the proposed budget for year ending 6/30/18. $1,000.00 was added into workshop revenues totaling $12,005, and Conference/Workshop Expenses added $400.00 making the total $4,800.00.The Workshop mailing expenses was added into Scholarships, as this line item is not used. The VTGFOA Scholarship is now $2,250.00. This could bring the deficit down to about $800.00 for next fiscal year.

**Membership Committee:** Sarah reported that Shelley has talked with everyone on the board and they are willing to stay on for the upcoming year.

Other Business: Minutes, Cheryl noted typos which have been corrected. Sarah will have an agenda for the Annual meeting along with a Treasurer’s report from John.

The next meeting will be the Annual Meeting, held right after the workshop on June 20th at Castleton College

Respectfully Submitted,

Linda Peters, Secretary