

Vermont GFOA
Board Meeting
November 20, 2013
Via Conference Call

Present: Cheryl Lindberg, Shelley Quinn, Bill Hall, Cynthia Gibbs, John O'Connor, Lauren Morrisseau

Regrets: Wendy Wilton, Jeff Mobus

The meeting was called to order at 1:34 p.m.

Changes to Agenda: Lauren Morrisseau requested that a discussion of the website be added to the agenda.

Minutes of 10/24/13: Bill Hall moved and Cynthia Gibbs seconded a motion to approve the minutes of 10/24/13. Cheryl Lindberg asked that a change be made to the wording on page 2 under the February Workshop heading. With this change all voted to accept the minutes.

Presidents Report: Cheryl Lindberg reported that Shelley Quinn had had correspondence via e-mail with Bob Mason of VASBO (Vermont Association of School Business Officials) to arrange for Cheryl to speak at their December 13 meeting at 11:30 for about 10 minutes about the benefits that VTGFOA might have to offer their membership. Bill Hall commented that VASBO and VTGFOA members have a good deal in common as to the topics they are interested in. VASBO has monthly meetings with a presenter but not regular workshops such as ours. Shelley Quinn stated that she is a member of VASBO and would be attending the Dec. 13 meeting also.

Treasurers Report: John O'Connor reviewed the financial statements that had been sent to the Board prior to the meeting. Currently VTGFOA has \$10,289.09 fund balance, of which \$2,000 has been assigned for scholarships. The revenue/expenditure report shows a current year deficit of \$1,450.75 which John attributed to the unbudgeted NESGFOA sponsorship for the NESGFOA Conference in Manchester. Cheryl asked if the \$300 receivable on the balance sheet had been paid and was told it had. Bill Hall moved and Cynthia Gibbs seconded a motion to approve the Treasurer's report. All voted in favor.

Education Committee: The Board was informed that VTC was not available for Feb. 6 as had been planned. However, the 3 Stallion Inn is available but with a \$200 room charge. Cheryl will see if that can be reduced. In any case that is where the workshop will be held. Bill Hall said he was looking for topics for the workshop. Topics suggested were Fixed Asset Accounting, the New Certificate for Small Governments doing Modified Cash Accounting and How to Change Your Fiscal Year End. Bill will make arrangements for speakers on the first two topics listed.

Membership Committee: Shelley Quinn reported there was nothing new with the Membership Committee except the contact with VASBO. Cheryl Lindberg will reach out to the VLCT to send out another e-mail to past members who did not renew their membership this year.

Website: Lauren Morrisseau who is responsible for updating the website using the Dreamweaver program told the Board that her daughter had suggested VTGFOA might want to have the website updated into a program that could be edited by any member of the Board from their own computer. The idea was tabled to a future meeting and Lauren will ask her daughter for a proposal and explanation of the advantages of such an update.

Audit Committee: Cynthia Gibbs and Shelley Quinn reported that the audit was not quite completed. However, all was in order that had been done so far. They will have a report for the next meeting.

The next meeting was scheduled for December 18 at 1:30 via conference call. The meeting adjourned at 2:20.

Respectfully Submitted,
Lauren Morrisseau
Secretary