



VTGFOA Board Meeting

October 23, 2018

Minutes

Location: Franklin Conference Center, Rutland

Present: Bill Hall, Abbie Sherman, Linda Peters, John O'Connor, Cheryl Lindberg, Sue Gage, Jeff Graham, Sarah Macy, and Shelley Quinn

Regrets: Suzanne Lowensohn

1. Call to Order / Review of Agenda – Sarah called the meeting to order at 2:15 p.m. Changes to the agenda included discussing the audit committee, an update from the NESGFOA conference, and discussing the NESGFOA Conference Fund under other business.
2. Approval of Minutes – Minutes from the September 18, 2018 meeting were provided prior to the meeting. Motion from Cheryl/Sue to approve the minutes. Motion carried.
3. President's Report – No update.
4. Treasurer's Report – John provided the treasurer's report. At the end of September, \$18,109.06 was in checking. The NESGFOA scholarship fund balance is \$1,000 (there was one payout of \$500) and there is a balance of \$2,780.67 in the scholarship fund. There is \$5,000 in the fund for the NESGFOA 2019 Conference. Unassigned fund balance is \$9,328.59.

At the end of September, revenues totaled \$5,331.43 with 97 members at \$30 and 46 at the \$20. Expenses total \$1,111.67.

An invoice has been received from the NESGFOA for \$2,145 being for dues for 143 members. Motion from Cheryl/Abbie to approve the NESGFOA invoice but pay at 153 members to reconcile with current list. Motion carried. Bill opposed

5. Education Committee Report – Bill briefly reviewed the evaluations from the 10/23 workshop. He noted those covering Excel and RFPs got the most favorable reviews. Difficulty of putting the workshop together was discussed, including the location, panelists, and timeline to get brochure out. Comments on the evaluations regarding the location varied. It was suggested to purchase a sandwich board to help in directing the location at future conferences. The next conference is February 12, 2019 at the Capitol Plaza in Montpelier. Bill requested adding discussing suggested topics for the February workshop to the next meeting agenda.
6. Membership Committee Report – Shelley will look at who did not renew membership and send letters.
7. Legislative Committee Report – No update.

8. Other Business

- a. Audit Committee: Sue and Jeff will schedule a time in mid-November to review fiscal year 2018. Sue will take over as treasurer after audit is completed.
- b. 2019 NESGFOA Conference Update: Cheryl requested members to follow-up with potential sponsors who have not responded. The committee will return to Stowe on Friday, October 26 in part to look at the Trapp Family Lodge.
- c. NESGFOA Conference Fund: This will be discussed at the next meeting.

9. Next Meeting: Tuesday, November 13.

10. Adjournment – Motion from Cheryl/Sue to adjourn. Meeting was adjourned at 2:53 p.m.

Respectfully submitted,

Abbie Sherman