



VTGFOA Board Meeting

May 15, 2019

Minutes

Present: Sarah Macy, Abbie Sherman, Suzanne Lowensohn, John O'Connor, Cheryl Lindberg, and Linda Peters
Regrets: Bill Hall, Sue Gage, Shelley Quinn, and Jeff Graham

1. Call to Order / Review of Agenda – Sarah called the meeting to order at 1:51 p.m. There were no changes to the agenda.
2. Approval of Minutes – Minutes from the April 17, 2019 meeting were provided prior to the meeting. A revision to the paragraph describing Sarah stepping down from the NESGFOA was revised to “Sarah will be stepping down from NESGFOA Board after the annual meeting of the VTGFOA.” Motion from Cheryl/Linda to approve the minutes as amended. Motion carried.
3. President’s Report – Sarah provided information prior to the meeting on 3 people interested in joining the Board, those being Lara Alemy, Finance Officer in Colchester; Casey Rowell, Business Manager in Hartford; and Gail Ostrout, Finance Director in Hartford.
4. Treasurer’s Report – Sarah sent out financials and a draft budget prior to the meeting which Sue had shared. It was noted that the budget is stable for the coming year. John advised that he and Sue looked over budget and the only changes made were to increase the membership goal by 10 and increase corresponding payment to the NESGFOA. Motion from Cheryl/John to recommend the budget be presented to membership at annual meeting in June. Motion carried.
5. Education Committee Report –
 - a. Sarah noted that there had been a request from Abby Friedman at the VLCT for the VTGFOA to sponsor the offering of CPE credit at VLCT’s workshop.
 - b. The Board needs to decide whether to hold a Fall workshop considering the NESGFOA conference will be held just before.
 - c. Regarding the June 2019 workshop, Bill Hall and Sarah have discussed the financial statement presentation. Sarah will be talking about her experience with the St. Albans CAFR.
6. Membership Committee Report – Sarah advised that she had corresponded with someone wanting to sign up now to get membership rate at June meeting. She suggested they wait to start membership in July. Abbie inquired whether it has ever been discussed about changing the policy to a rolling membership. Cheryl advised that they had, but it was decided against doing that because of the burden of administrative tracking.
7. Legislative Committee Report – There was nothing new to report.

8. Other Business

- a. President's Reimbursement Policy update – Sarah included a final revised policy in the Board packet for adoption. Cheryl noted that the revisions captured the feedback provided by the Board. Motion from John/Cheryl to adopt the revised policy. Motion carried. Abbie will add the revised policy to the VTGFOA website.
- b. Review and Approve FY20 VTGFOA Board Nominations – The maximum number of members for the Board is 10. The list of names for nomination will be updated to include the person's title and employer. Motion from John/Cheryl to recommend the list of nominations to the membership at the annual meeting. Motion carried.
- c. NESGFOA 2019 Update – Cheryl provided the update noting the committee met and discussed registration fees, a keynote speaker, and Archer Mayor who is an author and municipal employee. The contract with the Trapp Family Lodge was on the agenda but wasn't discussed. Bill Fazioli is working on golfing for the event. Bill Hall is set with the presenters for educational program and Bill Fazioli is assisting on one topic. The keynote speaker will be Larry Johnson and the topic will be related to ethics and handling yourself in job and life. Registration fees have been settled, except for guest fee rate which the New England Board will give guidance on. The cost of food and beverage requires the guest fee rate to be a little higher. Cheryl announced that a total of \$92,200 in donations have been received or pledged. Cheryl is hopeful she will reach the \$130,000 goal. Sarah, Suzanne, and Abbie have offered to provide assistance. Sarah will handle registration and there is a staff of other people who will help out. Suzanne is working on the conference program. Cheryl also noted that posting items on the NESGFOA website related to the conference will now be easier with the selection of the new website. Abbie is working on registration gifts. Cheryl and Abbie have a meeting coming up next week with Vermont Flannel on a bag that they will create for registration. About 100 rooms are already reserved for the conference. The NESGFOA Board's next meeting is June 7 in Massachusetts and Cheryl will be presenting the conference budget there.

9. Next Meeting: The next meeting will be an organizational meeting of the Board and will be held on Thursday, June 13 after the workshop at 2:15 p.m.

10. Adjournment – Meeting adjourned at 2:27 p.m.

Respectfully submitted,
Abbie Sherman
Secretary