

Business Manager

Montpelier Roxbury Public Schools (MRPS) sit in the middle of beautiful Vermont. We serve students from Montpelier, the state capital, and Roxbury, Vermont. While offering a wide variety of cultural experiences that range from music to theater to lecture series in Montpelier itself, we are also a 40 minute drive to Burlington and right down the road from multiple world-class ski areas. Local lakes, hiking and mountain biking trails, and nature centers offer ample opportunity for year-round outdoor activity that Vermont is known for around the globe. All this equates to Central Vermont being an ideal spot to live, work, and play.

MRPS is searching for a Business Manager to lead the financial department in our 1200 student and 275 staff member district. Our Business Manager serves as an intricate member of the District leadership team and is responsible for the management of an approximately 26 million dollar yearly budget.

Vermont is an incredibly progressive state in the world of education and Montpelier Roxbury Public Schools lead the effort in many areas. MRPS is continually growing its system of proficiency-based learning, personalization, and effective multi-tiered system of supports so that all learners reach high levels of achievement. Our next Business Manager will have the opportunity to lead a veteran staff in reaching our lofty goals for students.

The successful candidate will demonstrate:

- The confidence to collaborate with a knowledgeable staff, District leadership team, and Board of Directors;
- An understanding of managing complex financial systems within educational finance;
- A commitment to equity, inclusivity, and diversity with an expectation to eliminate the predictability of achievement based on identity status;
- Effective, proactive communication skills with students, parents, School Board, and District leadership;
- An ability to cultivate a positive climate and healthy collaborative culture;
- A connection to our community's values.

Job Requirements:

Master's Degree in accounting or other appropriate discipline plus five (5) years of relevant experience, or a combination of education and experience from which comparable knowledge and skills are acquired is required. Direct knowledge and experience of school business administration, Vermont public K-12 school administration, and governmental accounting preferred.

Interested candidates are asked to apply via **SchoolSpring.com, Job ID 3739837**, or submit a letter of interest, resume, and three current letters of reference to Libby Bonesteel, Superintendent of Schools, at libbyb@mpsvt.org.