

VTGFOA Board Meeting
November 19, 2014
Via Conference Call

Present: Cheryl A. Lindberg, Jeff Mobus, John O'Connor, William Hall, Lauren Morrissette and Sarah Duffy

Regrets: Cynthia Gibb, Shelley Quinn, Wendy Wilton

The meeting was called to order at 1:33 p.m. by President Jeff Mobus.

Minutes of 10/24/14: Moved and seconded to approve minutes as presented. The motion passed unanimously.

President's Report: President Jeff Mobus included a written report. NESGFOA additional member from Vermont was discussed. Names can be suggested to Jeff. An email can be done at some point to all VTGFOA Members if we are unsuccessful. NESGFOA Meeting was postponed to December 4th due to snow forecast for November 14th. Lauren will post the additional Board member opportunity on our website if Jeff is not successful in finding someone.

Treasurer's Report: Treasurer John O'Connor presented our FY 10/31/2014 financial reports. VTGFOA has \$13,189.26 in cash and receivables of \$ 0.00. There is \$ 0.00 in liabilities, with \$ 11,851.85 in unassigned fund balance and \$ 1,500 in assigned fund balances for VTGFOA scholarships. As of 10/31/14 VTGFOA had an excess of \$ 2,324.97 in revenues over expenditures for the year versus a budgeted deficit of \$ 1,795.00. A motion was made and seconded to approve the Treasurer's report. Discussion about scholarship assigned funds occurred and it was suggested that those remaining funds be used to encourage attendance at the Spring NESGFOA workshop. VTGFOA needs to come up with a plan to get the word out to the membership once we know the workshop topics/speakers. Motion passed unanimously.

Education Committee: Jeff asked for an update on the February workshop. Sarah said she reached out to Kate McGovern of the NH Bureau of Education and Training and she agreed to present. Her cost would be \$400.00 plus travel. Board unanimously voted in favor of this expenditure. It was mentioned that a local flavor/spin would be good to add to this workshop, so Lauren was asked to provide a 10-minute "pep" talk on why this is a great topic for Vermont municipalities. Lauren said she has not implemented anything yet, though she plans to and she knows that John DoSantos from the VT Environmental Conservation has implemented Lean and he could also speak to its merits. Lauren will check with him. Lauren will assist in writing a blurb for the workshop brochure that can get people excited about attending. Distribution of the material should include Town Managers and Selectboard members. Jeff is awaiting Theresa getting back to him with locations in the White River Junction area.

Membership Committee: Nothing reported.

Legislative Committee: Nothing reported.

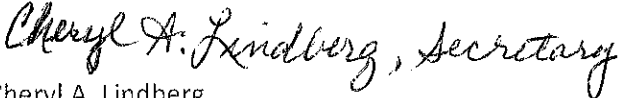
VLCT Contract Renewal: Jeff presented the 2015 VLCT Administrative Services Agreement and mentioned that they are asking for a 5% increase in their fee structure. The Board discussed the benefits of the service and a

motion was made to have Jeff accept the contract on behalf of VTGFOA. The motion was seconded and five members voted in favor with one member recusing himself (Bill Hall). The next item was the Proposal for the VTGFOA website. Lauren presented the information and the Board feels this is a good direction to head in. The website needs to be fresh and new as best we can. A motion was made to accept the PRO package for 2 years at a cost of \$159.00. The motion was seconded and voted in favor by five members with one member recusing herself (Lauren Morriseau). Lauren will begin a training session and Sarah has agreed to learn the system as well. Others on the Board can be trained if they want.

Next meeting date/time: **December 17th at 1:30pm** via conference call.

Motion was made and seconded to adjourn. All voted in favor. The meeting adjourned at 2:07 pm.
Happy Thanksgiving to all !!

Respectfully Submitted,


Cheryl A. Lindberg