



# VTGFOA Board Meeting

## May 16, 2022

### Minutes

Present: Abbie Sherman, Angela Aldieri, Jess Morris, Michael Gaughan, Jennifer Silpe-Katz, Cheryl Lindberg (joined meeting at 12:20pm)

1. Call to Order/Review of Agenda
  - Abbie Sherman, President, called the meeting to order at 12:03pm.
2. Approval of Minutes
  - a. April 18, 2022 Meeting
    - Jennifer Silpe-Katz motioned for approval of the minutes as presented, seconded by Michael Gaughan. The board approved the motion.
3. Treasurer's Update
  - Cheryl Lindberg outlined that the activity since the last meeting included payment of the approved three-hundred-dollar (\$300) scholarship, refund of an overpaid workshop fee from February, and interest received. Discussion regarding additional NESGFOA dues that appear to be outstanding. To date eighty-six members have been paid for; an additional ten members need to be remitted for a total of one hundred and fifty dollars (\$150).
  - Cheryl Lindberg made a motion to approve one hundred and fifty dollars (\$150) to be remitted to NESGFOA, seconded by Michael Gaughan. The board approved the motion.
  - Angela Aldieri made a motion to approve the financials as presented, seconded by Jennifer Silpe-Katz. The board approved the motion.
4. 2022 Annual Meeting/Summer Workshop
  - a. Update on Topics/Schedule
    - Abbie Sherman stated the goal is to send the flyer out this week to allow ample time for registration so the topics and schedules need to be set as soon as possible. Lisa Parker is confirmed. Angela Aldieri stated that representatives from the Department of Labor Unemployment and Worker's Compensation have stated they will present. Michael Gaughan stated he did not receive a response from the State Treasurer's office and was unable to confirm that topic. Discussion followed regarding a third potential topic. Abbie Sherman suggested Karen Horn with a legislative update which has been a previous topic this time of year. Michael Gaughan suggested reaching out to Michael Barewicz to give a presentation on the economic state and the impacts on labor costs, housing, and construction. The group agreed to reach out to Mathew Barewicz to pursue that topic. Jennifer Silpe-Katz reached out during the meeting. Mr. Barewicz confirmed during the meeting that he was unable to present; however, he did recommend an alternate presenter, Kevin Stapleton. Jennifer Silpe-Katz will try to confirm this third topic in the next day. Lisa Parker will be the first presenter from 9:00am until 10:30am. There will be a fifteen-minute break before the independent contractor/1099 vendor topic is to begin at 10:45am through 11:45am. The VTGFOA Annual Meeting will be held 11:45a until 12:00pm. Lunch will be an hour potentially followed by the economic presentation from 1:00pm until 2:00pm. In the event we are unable to confirm the third topic there will be no afternoon session.

b. Final Review Draft 2023 Budget

- Most discussion regarding the fiscal year 2023 budget focused on whether scholarships should appear in the operating expense budget if the intent is to cover those costs with assigned fund balances. Consensus was to leave a budget for scholarships in the operating expenses; however, at Michael Gaughan's suggestion a footnote will be added making it clear that the budgeted amount is an estimate and subject to change based on actual requests. Other changes to the budget included reducing the NESGFOA scholarship line item to match the one thousand two hundred dollars (\$1200) remaining in the NESGFOA scholarship fund balance and changing the NESGFOA membership fees to reflect the ninety-five members included in the revenues. The actual year to date column will be updated to reflect balances as of May 31<sup>st</sup> prior to the workshop.

c. Board Nominations

- Abbie Sherman asked any member of the current board who is no longer interested in serving to send her an e-mail letting her know before the workshop. Additionally, as part of the outreach to the VTGFOA members the availability of board positions will be advertised to solicit any interested members who may want to join.

d. Assign Conference Tasks

- Abbie Sherman went down the list of tasks. Those board members who had been in touch with presenters will be responsible for sending the calendar holds and obtaining the presenter bios by June 10<sup>th</sup>. Michael Gaughan volunteered to create the workshop flyer. Cheryl Lindberg is to provide Abbie Sherman the updated membership list. Angela Aldieri will receive registrations, create invoices, and generate the attendee list. Jess Morris will create the evaluation form. Abbie Sherman volunteered to create the packets of workshop materials if the board will authorize reimbursements of costs at a later date. Abbie Sherman raised the idea to hold a raffle at the end of the workshop using some of the remaining swag from the Vermont New England conference that was held in 2019. This may be an incentive to keep attendees for the afternoon session. Cheryl Lindberg agreed to bring the box of merchandise with her to the workshop.

5. Other Business

a. VTGFOA Listserv Update

- Jennifer Silpe-Katz updated the board that she had reached out to Vital Communities and the University of Vermont but has not yet heard back. She will continue to work on this to find a cost-effective way to bring this value to VTGFOA membership. Michael Gaughan noted a listserv that he receives messages from uses Simple Lists from simplelists.com which costs an estimated ninety dollars (\$90.00) per year for 10GB of data bundle.

6. Adjourn

- Jess Morris moved that we adjourn the meeting, seconded by Michael Gaughan. The board approved the motion and the meeting was adjourned at 1:07pm.