VTGFOA Board Meeting
August 20, 2025
Minutes

Members Present: Amy Monahan, Angela Aldieri, Betty Jean Bogue, Cheryl Lindberg, Elizabeth King, Jess Morris, Laurie Roser, Marguerite Ladd, Martha Machar, Shirley Goodell-Lackey

Members Absent: none

Others Present: Abbie Sherman

1. Call to Order/Review of Agenda
   - Angela Aldieri, President, called the meeting to order at 12:00pm.

2. Minutes
   a. Approval of July 15, 2025 Meeting Minutes
   - Shirley Goodell-Lackey motioned to approve the July 15, 2025 meeting minutes, seconded by Marguerite Ladd. The board approved the motion.

3. Treasurer's Update
   a. Financials
   - Shirley Goodell-Lackey referred members to the information emailed yesterday. 15 government and 7 associate memberships have been received.
   - Shirley will prepare reconciliation for Amy Monahan to review.
   - Amy Monahan motioned to approve the July financials, seconded by Betty Jean Bogue. The board approved the motion.

   b. Zoom Renewal – Automatic Payment 9/30/2025 - $149.90
   - Angela Aldieri spoke about the automatic Zoom renewal. She will forward the receipt to Shirley when the payment is processed.
   - Betty Jean Bogue motioned to approve the Zoom renewal, seconded by Amy Monahan. The board approved the motion.

4. Education Committee
   a. 2025 Fall Workshop
      i. Location – Alumni Hall, City of Barre, $170.00
   - Angela Aldieri stated that Elizabeth King was able to get pricing for Alumni Hall.
   - Angela Aldieri stated that she was looking for approval to enter into a contract for the space; the date is currently blocked for 11/19 which coincides with a board meeting.
   - Betty Jean Bogue motioned to enter into a contract to reserve Alumni Hall for 11/19, seconded by Martha Machar. The board approved the motion.

      ii. Topics
         1. TD Bank – Best Practices in Treasury Management
         2. Bonadio Group Offer – Integrating AI into your Strategic Planning
   - Angela Aldieri spoke about planning on proposed topics.
   - Shirley Goodell-Lackey stated that she is looking for basic and implementable AI.

- Angela Aldieri will call an education committee meeting. Shirley Goodell-Lackey and Elizabeth King offered to assist.
- Shirley Goodell-Lackey stated that she is wondering if there is a vendor for a low-cost budgeting software that could present.

5. Membership Committee
   - Martha Machar stated that she received the member list from Elizabeth King but hasn't drafted an email to send yet. She will work to send one out by end of month.

6. Scholarship Committee
   a. 2025 Fall NESGFOA Conference – Jay Peak
   - Angela Aldieri spoke about committee meeting to review applications. There were 12 applications received, all first-time attendees. The scholarships are $500 each toward reimbursable expenses.
   - Angela Aldierie referred members to the information emailed.
   - Betty Jean motion to approve scholarship applicants as proposed, contingent on paid membership dues, up to $500 each, seconded by Shirley Goodell-Lackey with Laurie Roser and Jess Morris abstaining. There was further discussion about specific applicants and board members receiving scholarships historically. The board approved the motion.

7. Other Business
   a. 2025 NESGFOA Conference – Jay Peak
   - Abbie Sherman provided the following updates:
     - 213 people registered, 19 speakers, planning for a max of 300
     - Reached out to sponsors last week who have not been responsive, will follow up with David to see if they've registered for conference
     - Draft program has been sent, working on summary for each section, will be posted by 8/31
     - Volunteer sheet is still out there
     - Haven't inducted anyone as honorary member in a while, there will be a slate of people who will be inducted and at conference on Tuesday
     - Bag items are doing well
     - Registration starts at 11 Sunday; Abbie will be there around 9
     - Bag stuffing will be Saturday, time estimated to start around noon
   - There was discussion about the regular board meeting at the conference.
   b. Policy Review
      i. Attendance
      ii. Internal Controls
      iii. Ethics
      iv. Computer Policy
   - Angela Aldieri spoke about the annual policy review process.
   - Amy Monahan asked about internal control policy re: Treasurer responsibility for deposit record.
   - Angela Aldieri suggested splitting duties of mail and Treasurer but acknowledge that may be the same person.
   - Shirley Goodell-Lackey suggested an attendance policy addition to ensure a quorum is present at each meeting.
   - Shirley Goodell-Lackey questioned if ethics policy 2a1 should extend to personal relationships.
   - Shirley Goodell-Lackey suggested a computer policy amendment to address being a cloud based organization. Amy Monahan offered to make update the policy.
   - There was discussion about purchasing a new laptop. Amy Monahan offered to research the purchase of a laptop.
   - Shirley Goodell-Lackey motioned to amend the internal controls policy to split out mail collector duties from Treasurer duties, and amend the attendance policy to ensure a quorum is present, seconded by Betty Jean Bogue. The board approved the motion.

- Note at bottom of ethics policy that it was reviewed on 8/20/25.

8. Adjourn
   - Elizabeth King motioned to adjourn, seconded by Cheryl Lindberg. The board approved the motion, and the meeting was adjourned at 12:51pm.

Minutes Respectfully submitted by:
Jess Morris, Secretary