

Vermont GFOA
Board Meeting
September 11, 2013
Via Conference Call

Present: Cheryl Lindberg, Lauren Morrissette, Bill Hall, Cynthia Gibbs, Jeff Mobus, John O'Connor, Shelley Quinn, Wendy Wilton

The meeting was called to order at 1:33 pm.

Changes to Agenda: There were no changes to the agenda.

Minutes: Cynthia Gibbs made a motion to approve the minutes of the 8/21/13 Board meeting. Bill Hall seconded the motion. A grammatical error in the minutes was pointed out by Shelley Quinn. With this correction the minutes were approved unanimously.

President's Report: President Cheryl Lindberg asked the Board to review the VLCT contract for any missing services. The pricing was not provided. John O'Connor and Bill Hall concurred that the contract looked good.

Lindberg encouraged Board members to continue seeking items for the gift bags at the NESGFOA Conference and also items for the raffle baskets. Speaker gifts were purchased from Simon Pierce. There was discussion of the timing for helping to fill the bags.

Treasurers Report: John O'Connor reviewed the financial reports he had sent to members by e-mail. He commented that dues so far is less than anticipated but also the VTGFOA Scholarships will be less than were assigned. Billing the VT Clerks & Treasurers was suggested. Bill Hall moved and Lauren Morrissette seconded acceptance of the Financial Reports. All voted in favor.

There was discussion of the Fund Balance policy. The excess of 25% of the budget can be assigned. Members were asked to think about the use of this money for the next meeting.

Education Committee: Bill reported that the brochure went out that morning. The speakers came together and a decent program is planned. We are planning on 45 to 60 attendees. The food will be a basic lunch with soup and sandwich. We are planning for small towns in the area to take this opportunity to attend.

New England Conference: Bill Hall reported that there were 273 registered attendees including 65 guests. This number is on a par with other conferences. Everything is coming together for the Conference. There was discussion of help with the registration desk which will be covered. Bill Hall said the program design was complete and he will send it to the Board members via e-mail.

Audit of Books: Lauren offered to get the financial records from Carolyn Gauthier and bring them to the New England Conference to be turned over to John O'Connor. Cynthia Gibbs offer to be on the audit committee along with Shelley Quinn. It was presumed they could discuss this at the New England Conference.

The next Board meeting will be October 24 after the workshop. The meeting adjourned at 2:10 p.m.

Respectfully submitted,
Lauren Morriseau
Secretary