

Vermont GFOA
Board Meeting
October 9, 2013
Via Conference Call

Present: Cheryl Lindberg, Lauren Morrissette, Bill Hall, Cynthia Gibbs, Jeff Mobus, John O'Connor, Shelley Quinn

Regrets: Wendy Wilton

The meeting was called to order at 1:30 pm.

Changes to Agenda: There were no changes to the agenda.

Minutes: The minutes were not approved as they had not been sent to the Board. They will be available for the next meeting.

President's Report: President Cheryl Lindberg said the draft VLCT Contract would be ready for the next meeting.

Treasurers Report: John O'Connor stated there had been little change in the financials since the last meeting. Lauren Morrissette moved and Bill Hall seconded the approval of the financials. All voted in favor. John O'Connor then asked that the following invoices be approved for payment: The Presidents reimbursement for \$225.20, Scholarships for the NE Conference for \$2,135, Postage for the fall workshop of \$32.66, and reimbursement to Cheryl Lindberg of \$45.16 for a Vermont basket for the New England Conference. Bill Hall asked for a correction to the President's reimbursement amount. She had used an incorrect per mile amount in the mileage calculation and an incorrect registration fee. The new amount is \$222.62 instead of \$225.20. With those corrections, Bill Hall moved and Cynthia Gibbs seconded the payment of the invoices presented. All voted in favor.

Education Committee: Bill explained that for the next workshop he needs to have materials to put in the packets a week ahead of the workshop. He asked that all speakers with power points make those available to him for the packets. As of the current date only 14 people were registered for the workshop. Cheryl Lindberg will do a Muninet blast to encourage more attendance.

The next meeting was scheduled for Oct. 24 following the workshop.

Audit of Books: The makeup of the audit committee was discussed. Shelley Quinn had been named because she had done this last year and Cynthia Gibbs had volunteered for this year. Next year Cynthia Gibbs will be on the committee with a new member. The committee should always include a person familiar with the process.

The meeting adjourned at 2:00.

Respectfully submitted,
Lauren Morrissette

Secretary