

Vermont GFOA  
Hartness House  
October 29, 2009

Present: Cheryl Lindberg, Dave Olson, John Leisenring, Jeff Mobus, Carolyn Gauthier, Bill Hall, Lauren Morrissette, Barbara Kivlin, Gloria Yandow, and John O'Connor.

Regrets: N/A.

1. Call to Order and Review Agenda:

President Cheryl Lindberg called the meeting to order at 1:30pm. She said that she'll add a discussion of the VLCT Contract her Report of the Chair.

2. Bill Hall moved to approve the minutes of the September 24th meeting. Carolyn Gauthier seconded the motion that then passed unanimously. Thank you to John O'Connor for taking the minutes in my absence.

3. Report of the Chair:

Cheryl Lindberg reported that it will once again be VTGFOA's turn to host the NESGFOA conference in 2013. Bill Fazioli, Executive Director of NESGFOA, sent us a calendar to look at for the possibilities. After a discussion of the various options, there seemed to be a general consensus that September 19-22 would be the best time. Bill Hall has already begun looking at options. There are seven resorts large enough to host a conference of this size. He has begun to look at Stoweflake, Equinox, and Hilton.

Cheryl said that the GFOA sends a "group hub" to her as well as the state representatives (Bill Hall is a state rep). It is only available in electronic form, so she will need to forward it. The 14th GAAP update is on the horizon.

Cheryl noted that she had received the new agreement from VLCT to provide our office support. The amount of the agreement has increased \$75 over our current year. She said that we will act on the agreement at the next meeting.

4. Treasurer Report:

Carolyn Gauthier presented the Treasurer's Report in the new format. As of October 26, 2009, the fund balance was \$7,696.70. She noted that she had paid Kim Morrissette \$175.00 for her logo work to date. She reported no outstanding bills other than the day's workshop expense at the Hartness House. Bill Hall moved to approve the Treasurer's Report. John Leisenring seconded the motion that then passed unanimously.

5. Board Reports:

Lauren Morrissette led a discussion on the website design that Kim Morrissette is working on using a sample front page that she provided. Bill Hall was in favor of a simple to use page. Suggestions included:

Under the membership tab, the Board would like to see a membership form and information for prospective members

Under the contact us tab, perhaps a link to whichever ListServe or Group we end up using.

Instead of an about us tab, there was discussion of a documents tab which would have our bylaws, minutes, policies, etc.

Under the links tab, GFOA, NESGFOA, and various appropriate state offices.

Lauren asked about who would be performing the updates. She said that Kim is using Dreamweaver, a program that costs about \$300 (though seen on ebay for \$150). There was support from Dave Olson and Bill Hall to do the updates ourselves. We have budgeted \$900 for logo/website work. To date, we've spent \$175.00. Cheryl suggested having Kim do the updates until the end of the year to help ensure that we start off on the right foot.

Barbara Kivlin said that her discussion with (sorry, I didn't write down the name), it seems that our old Listserve is obsolete and we should go to a yahoo or google group. Both of these options are free and would provide us with features that are unavailable under our current Listserve. Barbara asked the group to look at the options before the next meeting. Dave Olson suggested just picking one. Cheryl asked about closing off the old Listserve and either redirecting or canceling notices from there.

Bill Hall said it looks like February is a good time for us to do our next workshop. It does not conflict with the Treasurer workshop in March. The discussion indicated that it would be good to try to avoid Presidents' Day and school vacation week. Bill said that he will look through the comments from our workshop and see if any topics are suggested. One possible location discussed is Randolph.

John Leisenring handed out a packet with several NHGFOA policies. John Leisenring will use the budget policy to aid him with drafting a similar policy for VTGFOA.

Jeff Mobus said that he had received a list of members from Jessica at VLCT. He will send out the list to all Board members. Dave Olson suggested that each Board member talk to five municipal finance people about joining our group.

John O'Connor said that he had been talking to Wendi Wilton about government relations. They have been talking about using the VLCT legislative report as a basis for finding topics that concern our members. We could pull the items from the legislative report and bring them to our annual meeting. At the annual meeting, we could then adopt positions. He also suggested that we create a template letter on positions that we feel strongly about. These could be provided to our members who could then forward them to legislators.

6. Next meeting and adjournment.

The next meeting is November 18th at 9:30am.

The meeting adjourned at 2:45pm.

Respectfully submitted,

Jeff Mobus  
Secretary