

Vermont GFOA
Conference Call
July 20, 2011

Present: Cheryl Lindberg, Bill Hall, Carolyn Gauthier, Joyce Mazzucco, Lauren Morrisseau, Jeff Mobus, Barbara Kivlin, Shelley Quinn, Cynthia Gibbs, and John O'Connor

Regrets: none!

Cheryl Lindberg called the meeting to order at 1:30pm.

1. Election of Officers:

Jeff Mobus moved to elect Cheryl Lindberg President. Bill Hall seconded the motion that then passed unanimously.

Jeff Mobus moved to elect Bill Hall First Vice President. John O'Connor seconded the motion that then passed unanimously.

Cheryl Lindberg moved to elect Jeff Mobus Second Vice President. John O'Connor seconded the motion that then passed unanimously.

Cheryl Lindberg moved to elect Barbara Kivlin as Secretary. Jeff Mobus seconded the motion that then passed unanimously.

Lauren Morrisseau moved to elect Carolyn Gauthier as Treasurer. Shelley Quinn seconded the motion that then passed unanimously.

2. Committee Chairs:

Newly Re-elected President Cheryl Lindberg asked John O'Connor to remain on the Legislative Committee. Bill Hall agreed to remain on the Education Committee. After discussion, Shelley Quinn and Lauren Morrisseau agreed to work on the Membership Committee. Cynthia Gibbs and Joyce Mazzucco agreed to assist Bill Hall on Education. In addition, Cheryl Lindberg said that she'd back up John O'Connor on Legislative.

3. Lauren Morrisseau moved to approve the minutes of the June 21, 2011. Bill Hall seconded the motion that then passed unanimously.

4. Report of the Chair:

President Cheryl Lindberg said that she is very concerned that there wasn't a quorum for the scheduled Annual Meeting on June 21st in Montpelier. She asked all Board members to think about possible solutions, including the option of adding our Annual Meeting to one of our workshops.

Cheryl Lindberg noted that the NESGFOA Conference will be held in Maine from September 15-17. All information is available on the NESGFOA website, including an early bird discount.

5. Treasurer's Report:

Carolyn Gauthier presented the Treasurer's Report. The fund balance as of July 19, 2011 was \$8,612.56. Jeff Mobus moved to approve the Treasurer's Report. Bill Hall seconded the motion that then passed unanimously. Lauren Morrisseau asked about our Fund Balance policy. As our year end fund balance exceeded 25% of our operating budget, the Board may assign the excess in accordance with the policy. Cheryl Lindberg said that she will add that item to the August agenda. Cheryl Lindberg noted that we need to audit our books as well. Lauren Morrisseau noted that she and Shelley Quinn are relatively near Carolyn Gauthier, and offered to perform the audit.

6. Vermont Legislative Update:

John O'Connor reported that the next meeting is this coming Friday, July 23, 2011 in Montpelier. As he is unable to physically attend, he will be participating by phone. The current discussion is on providing financial incentive to municipalities for improving internal controls, perhaps in the form of lower insurance rates. Cheryl Lindberg asked about receiving minutes of these meetings. John O'Connor said that he'd provide them to her, and check on Friday to see if there is any objection to distributing them more widely, perhaps on our website.

7. President's Reimbursement Policy:

Cheryl Lindberg presented the most recent version of the policy. There were questions on the wording in two sections. First, the wording was re-worked to clarify that expenses related to any spouse will not be reimbursed. Second, the wording was changed to clarify how the policy relates to the approved budget that provides for the reimbursement.

8. Other items:

Lauren Morrisseau suggested that Open Meeting Law and Electronic Record Keeping might be a good topic at a future workshop. Bill Hall said that would be fairly easy to put together as VLCT already has that presentation. Bill Hall said that the Fall Workshop needs to be an item on the next agenda.

New email addresses: Joyce Mazzucco: joyce@municipaloffice.randolph.vt.us,
Cynthia Gibbs: gtclerk@vermontel.net, and John O'Connor:
joconnor@brattleboro.org.

Cheryl Lindberg noted that with John Leisenring's retirement that we need a third member from Vermont for the NESGFOA Board. Jeff Mobus said that he can not be at this year's conference due to his audit, but that he will think about. Cheryl said that she'd also check with John O'Connor and the other members to see who else might be interested.

Cheryl Lindberg moved to nominate Bill Hall as the Vermont representative to GFOA. Carolyn Gauthier seconded the motion that then passed unanimously.

The next VTGFOA meeting will be a conference call on August 10, 2011.

Jeff Mobus moved to adjourn. Bill Hall seconded the motion that then passed unanimously. The meeting ended at 2:30pm. No further action was taken.

Respectfully submitted,

Jeff Mobus
Secretary