

Vermont GFOA
Board Meeting
Via Conference Call
January 23, 2013

Present: Cheryl Lindberg, Deb Beckett, Lauren Morrissette, Jeff Mobus, Nancy Parsons, John O'Connor, Cynthia Gibbs, Carolyn Gauthier, Bill Hall

Regrets: Shelley Quinn

The meeting was called to order at 1:30 pm.

1) Changes to Agenda

There were no changes to the agenda.

2) Minutes

A motion was made by Bill Hall and seconded by Nancy Parsons to approve the minutes of 12/19/12. All voted to approve.

3) President's Report

President Cheryl Lindberg reported that the New England States GFOA Board meeting is tomorrow at 9:00 am and that Bill Hall is now the President. Bill Hall added that the main topic at this meeting will be the April Workshop. We should be receiving an e-mail regarding this workshop in the next couple of weeks. It will be April 11 and 12 in Waltham, Mass. President Lindberg also said she would put a message on the Clerks and Treasurer's List Serve to try to boost attendance at the VTGFOA winter workshop.

4) Winter Workshop

Bill Hall informed us that an e-mail blast about the workshop had gone out. He reported the agenda was good and interesting. There was difficulty in the timing of getting the brochure out resulting in a little shortness of notice. A letter to accountants in the State will also be going out today. He asked board members to encourage acquaintances to register then pay at the door if necessary due to the tight turnaround time. Cheryl remarked that she still needed to decide on the menu. She mentioned that our new administrative contact at VLCT is still learning the routine and our former contact is working with her. Cheryl reminded the board that there will be a board meeting after the winter workshop. Jeff Mobus mentioned that he did not receive an e-mail about the winter workshop. Bill Hall said he would check the mailing list.

5) Treasurer's report

Carolyn Gauthier told the board the only invoice needing approval at this time is the VLCT Contract for the second half of our fiscal year for \$275. She mentioned that our receivable of \$45 has been collected and we have received the \$1,000 from the Clerks and Treasurer's Association. She reported that the fall workshop had produced a small income. John O'Conner reported that two acquaintances from Brattleboro had sent in their membership forms today.

There was discussion that at this point in the year some people might opt to wait until next year to join. Jeff reported that he had had response from Dave Olsen and company that they had forgotten to send in their memberships and they would get them in. The response was to the letter we had sent to members who have not rejoined. Bill Hall moved and Cynthia Gibbs seconded a motion to accept the Financial Report as presented. All voted in favor. Cynthia Gibbs moved approval of the VLCT invoice for \$275 and John O'Connor seconded the motion. Motion was approved unanimously.

6) Audit

Deb Beckett reported that the audit had been performed but that she preferred to postpone the report until February as previously planned.

7) Membership Committee

Jeff Mobus reported that 23 letters had gone out to previous members to encourage membership. The only response he has received to the letter so far is from Dave Olsen.

8) Legislative Committee

John O'Connor reported the most important issues for Towns in the legislature this session are infrastructure maintenance and water quality. Cheryl mentioned another issue is the calculation of School tax. The base rate is up to \$0.94 from \$0.89 – an increase of \$0.05. Jeff Mobus reminded the board that homestead declarations will need to be filed this year.

9) Timetable

The timetable is still not ready for consideration.

10) VT 2013 Conference Hosting

Bill Hall informed us that at this point we need to finalize the schedule of events and decide on a keynote speaker. There is a problem of cost. Jim Douglas was mentioned as a possibility. Jeff reported receipt of \$34,000 in sponsorship. He has found that some have cut their sponsorship back from last year. Reasons for this were discussed. A possibility suggested was location. There are two entities wishing to sponsor the Tuesday breakfast. They will try to convince one of them to take the Monday breakfast. The larger sponsors have not been in contact yet. Cheryl mentioned that the conference will be promoted at the February workshop. Bill said there is nothing members need to do at the moment. Cheryl asked that Lauren Morrissette put a "Save the Date" notice on the website. Deb Beckett agreed to post information about it on the Clerks and Treasurer's List Serve.

Cheryl Lindberg reminded us that we need to be thinking about budget needs for next year as the budget needs to be formulated by March 31 per our policy. She also offered to work on putting together a time line for the organization,

The meeting adjourned at 2:10 pm. Our next meeting will be Feb 12 after the workshop.

Respectfully submitted,
Lauren Morrissette
Secretary

