



TOWN OF MILTON, VERMONT 05468-3205

HUMAN RESOURCES • 43 BOMBARDIER ROAD • 802-891-8049 • FAX: 893-1005

Finance Clerk

The Town of Milton is seeking a Finance Clerk to process all accounts payable for the Milton Town School District and provide support to the Finance team as needed.

This is a 30-hour per week position. A complete job description is available at www.miltonvt.gov/employment. Milton offers a comprehensive and competitive benefits package for this non-exempt position, including health, dental, vision, disability, and life insurance. Defined benefit and defined contribution retirement packages are available through the Vermont Municipal Employee Retirement System. Town employees receive vacation, sick, personal and holiday leave.

To apply, please submit a completed employment application with a cover letter and resume to jbartlett@miltonvt.gov. Position open until filled.

EQUAL OPPORTUNITY EMPLOYER

The Town of Milton is an equal employment opportunity employer. All personnel transactions are based on merit and job-related qualifications without regard to race, color, sex, sexual orientation, gender identity, national origin, religion, age, veteran status, or disability status (except when any of these factors is a bona fide occupational qualification).