



## VTGFOA Board Meeting

April 19, 2017

By Conference Call

**Present:** Sarah Macy, Cheryl Lindberg, Bill Hall, Linda Peters, John O'Connor, Aaron Frank, Susan Gage, Wendy Wilton

**Regrets:** Shelley Quinn, Bob Giroux

The meeting was called to order at 1:02 pm by Sarah Macy.

Minutes were approved from the 3/8/17 meeting with changes, as Susan Gage was not at the meeting, and adding that Bill is still working on documents for the evaluations at meetings that will be provided to the committee.

**Presidents Report:** Sara asked that everyone look at the website and bring changes or suggestion to the meeting. Sue said she thought upcoming events should be posted on the website. Wendy added we should have a contact page with all the officers listed. Cheryl suggested that we add photos.

**Treasurer's Report:** John reported on the March balances. The unassigned fund balance is \$ 8,023.22, and the ending balance of \$14,064.28. There is \$1,041.06 in the NESGFOA Scholarship fund, and a \$714.00 surplus. Approved were reimbursements for the NESGFOA in the amount of \$2,258.07 (Four scholarships at \$500.00 each-Cheryl Lindberg, Brenda Bryer, Collin Butler and Bill Hall, and one at \$258.07-Karen Kran). We voted to approve the four at \$500.00 as one vote, and then voted on the \$258.07 scholarship.

**Education Committee:** Bill reported that for the June 20<sup>th</sup> Annual Meeting he has secured Lisa Parker from GASB in the morning and Mike Mucha from the GFOA to speak. We need one more speaker and Wendy said to find someone to speak about the Fraud Issue. Wendy said to get someone to speak about a straight forward approach to Internal Controls. Sue said maybe a CPA. Bill said to use Fred at Sullivan & Powers. Bill also added to try and get the Cities and Towns to do internal controls before the Auditors show up. Wendy added that we should use the two page list of suggestions for every town. Cheryl said we should get Select Boards involved and invite them to this meeting. .

**Membership Committee:** Executive Committee for following year. Sarah said Shelley is usually the person to check with board members to see if they want to stay on for the following year and she will ask Shelley to check in with everyone again this year.



**Legislative Committee:** Wendy reported the news about Coventry appointing a Treasurer vs. electing one. Bill said there is nothing new that he is aware of. Cheryl talked about incompatible offices, and Wendy said she does think this has gone through the legislature.

**Officers or Officers' Association:** Sarah said since we have been going round and round on this issue that we should just vote. Bill said it is not in the bylaws so don't change. We then proceeded to vote and it was 6- no, and 2- yes. (Bill, Linda, John, Sarah, Sue and Aaron voted no, and Wendy and Cheryl voted yes)

**Other Business:** Bill and Wendy are going to the National Conference in May.

Cheryl reported on the NESGFOA meeting and workshop. There was a large attendance for the 25<sup>th</sup> Anniversary. There was a board meeting on 3/30. The website went down because of the domain name. There will be a policy put into effect to correct this. Maine will host this year, then Connecticut on September 16-18, 2018. We will host in Vermont in 2019. Cheryl said we need to look at businesses for donations for the Vermont conference in 2019.

Next meeting will be on May 17 via phone conference at 1:00 pm

Respectfully Submitted,

Linda Peters, Secretary

Approved: on May 17, 2017